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FROM CAMPUS TO CAREER

A FRESHMAN'S GUIDE TO THE JOB SEARCH

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Syakirah Shafien



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DISCLAIMER

This handbook is designed to help the new graduates who have just about to take the first step in the workplace. Landing the most desired job can be very daunting but with proper planning and strategy, you can nab the job easily or at least gain invaluable experience for the next job interview.

The scope covered in this ultimate handbook will go over the tips and skills needed in the preparation of all kinds of job interviews for the job hunter. This handbook prepares the new graduates to ace every step in the job interview.

ABOUT THE AUTHORS



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PREFACE

Most freshers are clueless about job hunting and wondering how to kick-start the search. The key component of this handbook is to assist the freshers with step-by-step instructions for getting the first job.

There are five (5) chapters in this first edition of the e-book *From Campus to Career: A Freshman's Guide to Job Search*. Each chapter is separated into small units with practices for self-study. The units are well-organised based on useful tips and guidelines starting from the overview of the interview, before getting the job, followed by once the interview is scheduled, then during the job interview until after the job interview. If you are looking for the first job in your career, this handbook is definitely a must-pick for you as it aims to make job hunting easier for you.

CHAPTER 01

Introduction of the Job Interview

Overview

Types of Interviews

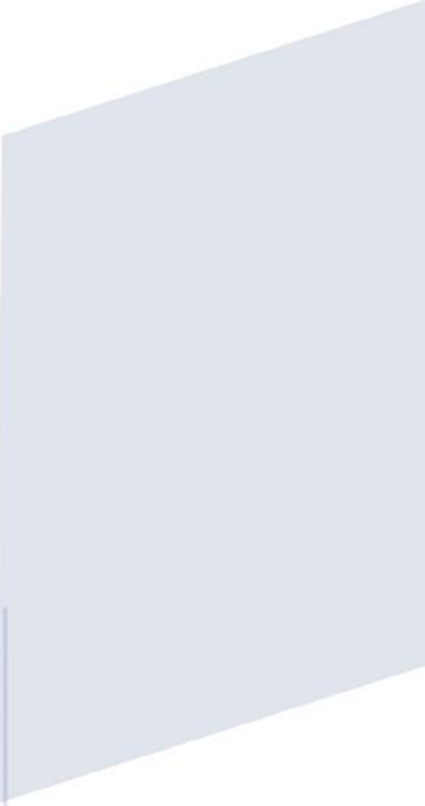
Types of Interview Questions

Job Interview Sample



NOTES

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FROM CAMPUS TO CAREER: A FRESHMAN'S GUIDE TO THE JOB SEARCH is tailor-made for the fresh graduates who have just started to embark in the career path. This comprehensive guide helps the fresh graduates to find their footing in the workforce. This e-book covers a range of skills and knowledge, including:

- Resume and cover letter writing
- Job Interview preparation
- Communication skills
- Professionalism
- Follow-up skills

